

# MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



<b>Activity month</b>	May 2019
<b>Report date</b>	03/06/19
<b>Person</b>	Davey Peskett

<b>Baseline hours provided</b>	
<b>Additional hours provided</b>	

## Activities carried out (✓)

Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
<b>All areas</b>	<b>All</b>	<b>X1</b>	<b>X4</b>				<b>X12</b>						
Baird Close	4												
Betts Way	1												
Cobham Way	5												
County Oak Lane	1												
County Oak Way	1												
Crompton Way	3												
Faraday Road	2												
Fleming Way	Various												
Gatwick Road	Various												
Hydehurst Lane	2												
James Watt Way	5							+1					
Jenner Road	2												
Kelvin Lane	2												
Kelvin Way	2							+1					
London Road	Various												
Manor Royal (road)	2/3												
Maxwell Way	4		+1										
Metcalf Way	1												
Napier Way	3												
Newton Road	2												
Priestley Way	5							+1					
Royce Road	5												
Rutherford Way	5		+2										
Tinsley Lane	4												
Tinsley Lane North	5												
Wheatstone Close	5												
Whittle Way	5												
Whitworth Road	5												
Woolborough Lane	3												
Gateway 1 (Manor Royal)	-			X1									
Gateway 2 (near Thales)	-	X2											
Gateway 3 (near Astral)	-	X2											
Gateway 4 (James Watt)	-	X2											
The Terrace	-	+1											X1
Crawters Brook	-												
Gatwick Road Parade	-		X2										
Woolborough Subway	-		+1										
Green Lane Subway	-		+1					+1		+1			

## Main actions provided

Our main highlight for May was attending the Meet Your Neighbour event. It was great to be able to network with the other businesses and to also hear first-hand people's opinions of future plans and actions occurring in Manor Royal. From a maintenance perspective, we were able to weed the new planters of gateway 1 and managed to collect 3 tonne bags full of weeds. We also worked with our street cleansing team to help clean up some vomit and also jet wash the seats and benches of the terrace ready for the warmer weather and higher footfall.

## Comments and observations

We finished the month of May heading halfway through the fourth cut of the season. We have noticed that the volume of fly tipping has slightly increased this past month. We have started to notice more companies (especially in the Newton, Faraday, Kelvin area) coming out to litter pick their premises which is fantastic to see.

## Suggestions for future actions, improvements or additional activities planned

June will be much of the same as well as hopefully being able to get on top of some hedge cutting that needs attending to.

## Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)



A mattress fly tipped a long Kelvin Lane



Green waste fly tipped in the subway at Magpie Walk



**Green waste fly tipped in the subway at Magpie Walk**



**A pothole we discovered a long Gatwick Road and have reported to West Sussex**



**Before and after of the subway at Woolborough lane. We noticed it was leaking and reported to West Sussex**



**Before and after of a planter at Gateway 1**



Another before and after of a planter at Gateway 1



A baby bird that we managed to rescue in Zone 5.  
We managed to contact a veterinary ambulance who came to pick it up and we're told is now doing really well



Tyre marks left from car cruisers Zone 1

**Details of CORE and ENHANCED Service levels (contract extract)**

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weedspraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
<b>See note 1</b>	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> <li>• feedback on what has been done and what is planned</li> <li>• Available performance data - quantities such as volumes, lengths, waste weights etc (tba)</li> <li>• photographic evidence of before and after improvements,</li> <li>• suggestions for further/future enhancements</li> <li>• Attend meetings as required</li> </ul>	X12 reports (monthly)

**Notes:** (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.